

**DELAWARE DEPARTMENT OF JUSTICE
JOB OPENING**

Director of Research, Planning and Special Projects

Administrative Division

New Castle County

Opening Date: December 8, 2020

Closing Date: Open Until Filled

*****Initial Application Review Date: December 22, 2020*****

Job Responsibilities and Duties:

As Delaware takes a leading role in the criminal justice reform movement, it is critical that Delaware be able to effectively track and measure the impacts of both internal policy changes and the new laws. Delaware's criminal justice system is unique. – Our office handles every criminal offense in the state, from misdemeanors to murder.

This positions Delaware to be an ideal incubator to analyze the impacts of criminal justice reform measures, and the Department of Justice needs the ability to track and monitor criminal justice data to judge progress and identify areas for improvement.

An ideal candidate for this position will have both academic and practical experience analyzing data related to criminal justice. This position will be responsible for tracking and analyzing case statistics, such as disposition trends based on defendant characteristics, crime type, violent crime rate, overdose death, revocation rate for technical violations of probation, re-arrest rate for those people diverted to evidence-based treatment programs, cases going to verdict, *nolle prosequi* trends, recidivism rate, crime trends, deployment of Narcan, and additional outcome-oriented metrics. In addition, this position will be responsible for various special projects and assisting with strategic planning.

Principal Accountabilities:

1. Gather, research and analyze information on a variety of crime-related and public safety topics by using crime statistics provided by a variety of sources, including DELJIS, police agencies, DOC, SAC, Courts, DOJ Criminal Division, and national partners.
2. Review/perform statistical analysis and interpretation of collected data relating to various policies, procedures, organization, managerial and operational practices, such as criminal justice reform measures made through legislative changes, evidence-based treatment programs implemented by police agencies.
3. Identify patterns or trends in the criminal justice system, such as disposition trends based on defendant characteristics, crime type, revocation rate for technical violations of probation, cases going to verdict, *nolle prosequi* trends, recidivism rate, using a variety of analytical methods.

4. Study pertinent background material such as legislation, administrative orders and regulations; analyze changes and proposals for racial impact; and analyze and evaluate the effectiveness of policy and procedural changes.
5. Document findings of studies and prepare recommendations for DOJ leadership, and to disseminate observed trends to the community.
6. Manage special projects as assigned by the DOJ leadership.

Minimum Qualifications:

Applicants must have education, training and /or experience demonstrating competence in the following areas:

1. Graduate degree in the social sciences or Bachelor's degree with at least 5 years of experience with criminal justice research.
2. Experience in the use of one or more statistical programs.
3. Experience working with criminal justice agency data.
4. Experience with narrative report writing.
5. Excellent oral and written communication skills, with the ability to convey complex research findings to broader audiences and to develop clear, visually compelling reports.
6. Strong organizational skills and ability to work both independently and with a team.

Internal Delaware Department of Justice Applicants: Please submit an updated Resume or summary of work experience to the Director of Human Resources.

External Applicants: In order to be considered for this position, External applicants must submit Resume and the Delaware Department of Justice Application (please see link): <http://attorneygeneral.delaware.gov/executive/hr/jobapplication/>

OR external applicants can e-mail a Resume and the Delaware Department of Justice Application to DOJHR@delaware.gov OR Fax to: 302-577-5866. EOE.

Interviews may be conducted via Zoom or similar video platform.